



CHECKLIST FOR REGULAR FISCAL INCENTIVE APPLICATION

NEW APPLICATION

APPLICATION FOR EXTENSION

Name of Company _____

	Please Print Yes / No
Application Fee	
Project Proposal in Triplicate	
Principals/Shareholders	
Copy of Articles of Association	
Copy of Memorandum of Association	
Proposed Total Investment Amount	
Banker's Reference Letter	
Sources of Funds (Bank Letter/Statement)	
Annual Exchange Earnings/Savings	
Performa Profitability Statement	
Items Requesting for Duty Exemption	
Relevant Licenses and/or Permits	
Land Tenure Deed/Rental Agreement	
Clientele/Marketing Plan	
Economic Benefits	
Employment Figures	
Description of Undertaking	
Time Frame for Project Completion	
Environmental Checklist	
Environmental Impact Assessment (EIA)	
Site Visit	___/___/___

